



## San Francisco Federal Building

Spring 2019

**What reimbursable services does GSA provide?**

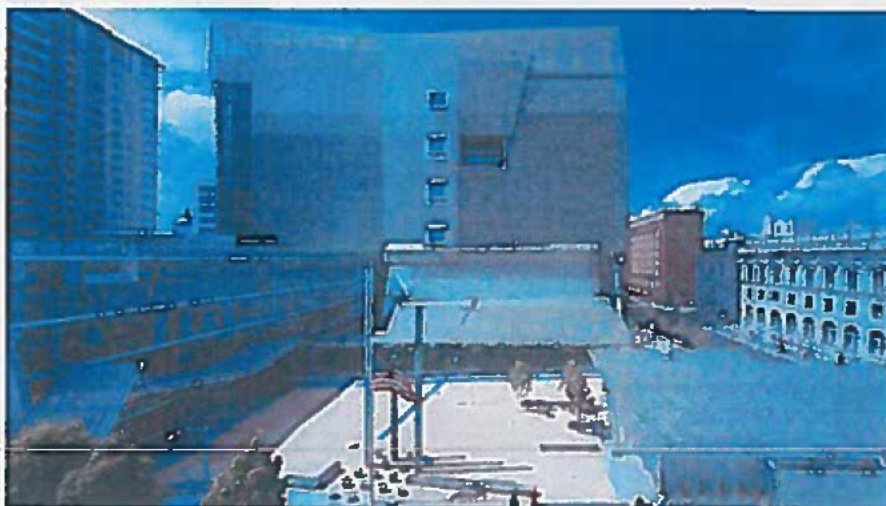
*We provide, or arrange for, service beyond standard services. Including, but not limited to:*

- Special security services
- Utilities for special equipment, or when you need extra heating, ventilation, and air conditioning
- Adjusting your space for convenience when moving activities within your assigned space
- Janitorial and other services
- Space alterations
- Space refreshing (new carpeting, wall treatments and fixtures)
- Construction, alterations, installation, operation, maintenance, and repair for your program equipment, and space adjustments for these installations
- Services beyond hours of operation, such as heating, ventilation, and air-conditioning.

*Contact your local facility office for more information!*

Follow us to learn more

[www.gsa.gov/fb](http://www.gsa.gov/fb)  
[www.facebook.com/gsa.sanfrancisco](https://www.facebook.com/gsa.sanfrancisco)  
[www.twitter.com/US\\_GSAR9](https://www.twitter.com/US_GSAR9)  
[http://www.gsa.gov/Building\\_US9](http://www.gsa.gov/Building_US9)



## SFFB Projects Current and Future

### Hot Water Pump Replacement

Pumps have been replaced with some improvements already reported by tenants.

### Bike Racks for Bamboo Asia

Funds have been secured to install additional bike racks in front of Bamboo Asia's front façade window. We hope to deter loitering after hours and provide additional bike parking.

### Plaza Lighting Wash

Funds have been secured to install additional lighting to wash the building tower wall facing 7th street. By creating this lighting effect we hope to deter public projection on the building and further increase visibility along 7th.

### First Impressions—Main Entry

Upgrades to security stations at the building's main entry still in progress and approaching substantial completion. Upgrades will eventually tie into future card reader upgrades. Screening equipment is up and running

### Fitness Center Refresh

Planned refresh of the basement gym being scheduled. Members will receive direct announcements for all project activities that may impact accessibility of the space.

### Card Reader Repair

Card reader system is still malfunctioning. GSA is still working on the contract award. In meantime tenants are being offered alternative means to access the facility after hours. Please contact GSA building management for more information.

### Camera Updates

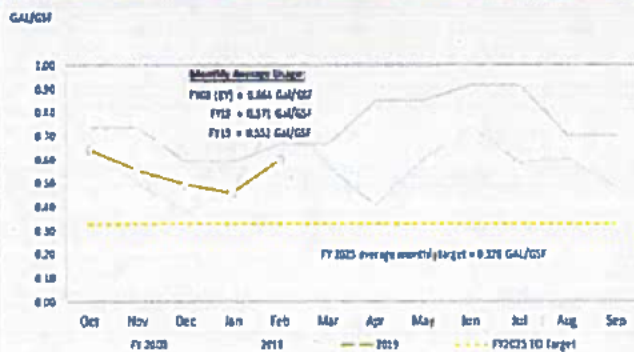
FPS is working on the award development and execution for this project. Tenants will be minimally impacted as we systematically switch to more robust system.

### SFFB Energy Study

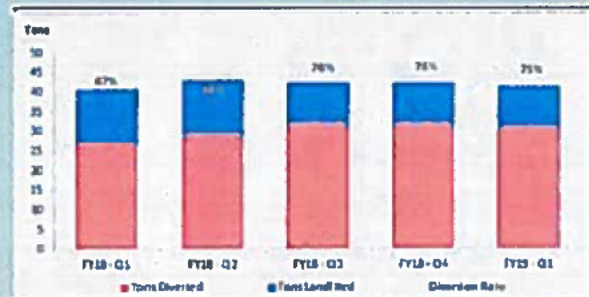
As a LEED building we strive to be green every day. To help achieve that goal, GSA is arranging an energy study to find more ways to save. Tenants help out by making sure manual lights and office equipment are off for the night. If you're interested in learning more ways to be energy smart, contact Building Manager Rachel Kwan at [Rachel.Almeida@gsa.gov](mailto:Rachel.Almeida@gsa.gov) or call 415-625-2755

## SUSTAINABILITY CORNER - BUILDING METRICS

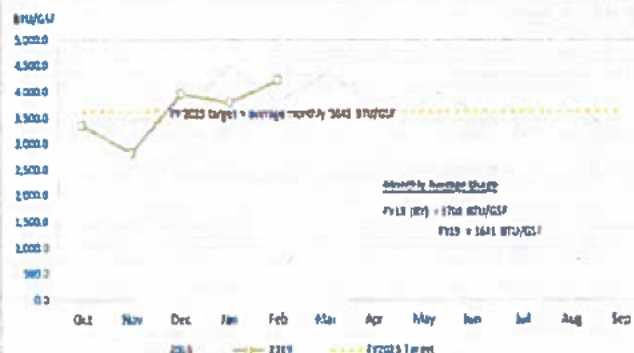
### Water Usage - Base & Current Year



### Recycling - Quarterly



### Energy Usage - Base & Current Year



### Building Sustainability—By the Numbers

Comparison FY18 and FY19 for the same period from October–February

-3.2%	Percentage change in water usage from last quarter.
8.6%	Percentage point change in waste diversion rates from last quarter.
-1.8%	Percentage change in energy usage from last quarter.

## TENANT SATISFACTION SURVEY

The Tenant Satisfaction Survey (TSS) is an annual electronic survey emailed to all employees in Federally owned and leased buildings. It takes only a few minutes to complete and provides valuable feedback to us on your satisfaction with end-to-end building services, including building and workplace environment, security, and building management staff. Each year, we use the results and feedback we receive in this survey to improve your work environment. The 2019 TSS will be issued this summer and we highly encourage you to respond. Look for further communications soon announcing the specific period of the 2019 survey.

## CONTACT INFORMATION

**Rachel Kwan—Building Manager**  
 Phone: (415) 435-7950  
 Email: Rachel.kwan@gsa.gov

**Darin Nott—Deputy Property Manager**  
 Phone: (415) 522-3315  
 Email: Darin.nott@gsa.gov

**FPS Denver Federal Metacenter Line**  
 Phone: 1 (877) 437-7411

**Eva Ponce—GSA Service Desk**  
 Phone: (415) 625-2755  
 Email: UrbanAdmin@urbanservicesgroup.com

**Ruth Novella—GSA Conference Center**  
 Phone: (415) 625-2756  
 Email: ConferenceCenter@urbanservicesgroup.com

TENANT  
SATISFACTION SURVEY

OPINION 2019  
GIVE US YOUR VIEW





<b>ORDER FOR SUPPLIES AND SERVICES</b>				REQUISITION/REFERENCE NUMBER EQ9PFS-19-0031		PAGE OF PAGES 1 3	
1. DATE OF ORDER		2. ORDER NUMBER 47PK1619F0034		3. CONTRACT NUMBER GS-09-P-15-KS-A-7001		4. PDN NUMBER EP-47PK1619F0034	
<b>FOR GOVERNMENT USE ONLY</b>	<b>5. ACCOUNTING AND APPROPRIATION DATA</b>						
	FUND	FUNCTION CODE	B/A CODE	CC-A	C/E CODE	FY	REGION
	CC-B	PROJ/PROG NO.	O/C CODE	ORG. CODE	W/ITEM	PRT/CRAFT	
6. TO: CONTRACTOR (Name, address and zip code) URBAN SERVICES GROUP, INC. 120 HAMMOND DR NE ATLANTA, GA 30328 USA CAGE Code: 1H1V8					<b>7. TYPE OF ORDER</b>		
					A. <input type="checkbox"/> PURCHASE Please furnish the following on the terms and conditions specified on the order and the attached sheets. If any, including delivery as indicated.		
					B. <input type="checkbox"/> DELIVERY (For Supplies) This delivery order is issued subject to the terms and conditions of the above numbered contract.		
8A. Data Universal Numbering System (DUNS) Number 933708141					8B. Taxpayer Identification Number (TIN)		
9A. BUSINESS CLASSIFICATION <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. SMALL DISADVANTAGED <input type="checkbox"/> d. WOMAN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL <input type="checkbox"/> g. VETERAN <input type="checkbox"/> h. SERVICE DISABLED VETERAN					C. <input checked="" type="checkbox"/> TASK ORDER (For Services) This task order is issued subject to the terms and conditions of the above numbered contract.		
10. ISSUING OFFICE (Address, Zip Code, and Telephone Number) GSA, PBS, San Francisco Service Center Sansome Field Office, 9PFS 90 7th Street, Ste 3-510 San Francisco, CA 94103-6704 USA					11. REMITTANCE ADDRESS (MANDATORY) URBAN SERVICES GROUP 120 HAMMOND DRIVE ATLANTA, GA 30328-4806		
13. PLACE OF INSPECTION AND ACCEPTANCE Sansome Field Office, 9PFS 90 7th Street, Ste 3-510 San Francisco, CA 94103-6704					14. REQUISITION OFFICE (Name, Symbol and Telephone Number) GSA, PBS, San Francisco Service Center Sansome Field Office, 9PFS 90 7th Street, Ste 3-510		
15. F.O.B. POINT		16. GOVERNMENT B/L NUMBER		17. DELIVERY F.O.B. POINT		18. PAYMENT/DISCOUNT TERMS	
<b>19. SCHEDULE</b>							
ITEM NUMBER (A)	SUPPLIES OR SERVICES (B)			QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
See below for additional information							
20. RECEIVING OFFICE (Name, Symbol and Telephone Number)						TOTAL FROM 308-A(s)	\$5,456.48
21. MAIL INVOICE TO: (Electronic Invoice Preferred) GENERAL SERVICES ADMINISTRATION BCFA PBS Payments Branch P.O. Box 17181 FL Worth, TX 76102-0181						GRAND TOTAL	\$5,456.48
						22. GROSS SHIP WEIGHT	
24A. FOR INQUIRIES REGARDING PAYMENT CONTACT laura.rodriquez@gsa.gov						24B. TELEPHONE NUMBER 415-438-8755	
25A. NAME AND TITLE OF OFFEROR/CONTRACTOR Eric Flax-Director of Corporate Services						26A. UNITED STATES OF AMERICA (NAME OF CONTRACTING/ORDERING OFFICER) Amanda Sweeney	
25B. SIGNATURE Eric Flax <small>Digitally signed by Eric Flax Date: 2019.05.23 14:35:41 -04'00'</small>				25C. DATE SIGNED 5/23/19		26B. SIGNATURE e-Signed by Amanda Sweeney on 2019-05-24	
				26C. DATE SIGNED			

## GSA300 List of Accounting Strings

### Accounting String

### Amount Obligated

EP-47PK1619F0034.2019.192X.09.P092S430.PG61.PGA12.K09..CA0305ZZ.....	\$5,456.48
--	------------

**ORDER FOR SUPPLIES AND  
SERVICES (Continuation)**

**THIS NUMBER MUST APPEAR ON ALL PACKAGES AND PAPERS  
RELATING TO THIS ORDER**

**PAGE 3  
OF  
PAGES 3**

PDN NUMBER

DATE

5/23/2019

ORDER NUMBER

ITEM NO.  
(a)

SUPPLIES OR SERVICES  
(b)

QUANTITY  
ORDERED  
(c)

UNIT  
(d)

UNIT PRICE  
(e)

AMOUNT  
(f)

0001

SFFB Lighting Wall Wash  
Contractor to provide all  
materials, labor and oversight  
to install additional lights per  
attached SOW  
EP-47PK1619F0034.2019.192X.09  
P0925430.PG81.PGA12.K09. CA0305ZZ

(b) (4)

Obligated: \$5,456.48

PoP: 05/23/2019 - 08/30/2019

